



# PETROLIA AND NORTH ENNISKILLEN FIRE DEPARTMENT

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## PREVENTING FIRES THROUGH EDUCATION

Lawrence Swift  
Fire Chief

Dave Connors  
Deputy Chief,  
Operations and Training

Tim Williams  
Deputy Chief,  
Prevention & Inspections

### JOB DESCRIPTION – PUBLIC EDUCATOR

#### **GENERAL STATEMENT OF DUTIES:**

Under the general direction of the Deputy Chief, Public Education and Prevention, the Public Education member is responsible for the development and delivery of the PNEFD educational programming as well as working with community partners to increase public awareness and education, and meet the goals of the Public Education and Prevention Section.

#### **SCOPE OF WORK:**

- Conducts research to identify community risks and associated priorities
- Creates goals and objectives for public education programs
- Develops new programs & modifies and adapts existing programs
- Delivers public education programs to various community stakeholders
- Distributes public safety material
- Responds to questions from the public regarding fire and life safety issues and intervention strategies
- Delivers the TAPP-C program
- Works collaboratively with all others involved in public safety
- Prepares reports and maintains records of public education activities
- Evaluates the effectiveness of the public education program
- Performs other duties as assigned

#### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES**

- Knowledge of Occupational Health and Safety act
- Knowledge of the Ontario Fire Code
- Knowledge of educational methodologies
- Good Communication Skills
- Ability to present in front of an audience
- Knowledge of firefighting equipment and methods
- Knowledge of fire behavior as it relates to public education
- Good knowledge of municipal demographics
- Understands and applies department bylaws and guidelines
- Ability to take courses to maintain skills

#### **EXPERIENCE:**

- Must pass through department hiring process and probationary Public Educator program

#### **WORKING CONDITIONS:**

- Public Educators typically engage the public at their facilities. Working conditions depend on the location requiring the service. The job requires the movement of equipment and displays from place to place.